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Vaughn T. Poe, Executive Director
Teresa Hoffman, Assistant Executive Director

April 16, 2021

- The nomination process to fill four vacancies on the Commission has been reopened until close of business on Friday, May 28, 2021.
- There are two full term seats available – one in Congressional District 1 and one in Congressional District 3. Both terms begin October 1, 2021 and end September 30, 2026.
- There are two Ad Interim vacancies representing Congressional Districts 6 and 7 that begin immediately upon appointment by the Governor and swearing-in by the Commission.
- All Commissioner appointments will be subject to Senate confirmation during the next legislative session beginning in January 2022 to be fully recognized.

Alabama License Law requires the Alabama Association of REALTORS® (AAR) to submit to the Governor **three** nominations for each vacancy. One nominee must **not** be a REALTOR® member; therefore, this process is open to all qualified licensees.

- If you reside in Congressional District 1, 3, 6 or 7 and meet the following requirements:
 - Have been a resident of Alabama AND held an active real estate license for at least 10 years
 - Have NOT been convicted of a violation of any federal or state real estate license law
 - Are willing to serve a five-year term for District 1 and 3 representatives or complete the existing term for District 6 and 7 representatives

AND

- If you are serious about the Commission's mission to protect Alabama real estate consumers and are dedicated to assuming the following responsibilities:
 - Preside as the foremost Authority on Alabama Code Title 34, Chapter 27, and Alabama Real Estate Commission Chapter 790-X-1-3, Administrative Code Rules and Regulations.
 - Understand Alabama Administrative Procedure Laws, Acts, and Sections.
 - Understand Alabama Civil Procedure applicable to Civil Court cases.
 - Understand the Alabama Appellate Court System applicable to Civil Court cases.
 - Understand Alabama residential and commercial real estate transactions.
 - Understand the procedural process necessary to conduct duly noticed meetings.
 - Attend a majority of the eleven duly noticed Commission hearings held each year.
 - Pursue applicable professional development opportunities.

THEN

AAR's application process is, as follows:

- Qualified applicants should submit a letter of interest and detailed résumé to Sharon Callahan at sharon@alabamarealtors.com by Friday, May 28, 2021.
 - The cover letter should include the applicant's home address, detail the applicant's interest in serving as a Commissioner, and elaborate on the applicant's real estate background, experience, and notable professional achievements.
 - Please do not include letters of reference and/or recommendations or attempt to enlist elected or appointed public officials to lobby on your behalf. Do not attempt to unduly influence or lobby (directly or indirectly) the Association leadership or staff on your behalf.
 - **If you have any questions, please call AAR at 334-262-3808 or the Alabama Real Estate Commission at 334-242-5544.**

Respectfully,

Vaughn T. Poe
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Executive Director